



ESF Social Innovation+ Initiative

Application Form

Part A and Part B

Disclaimer

This document is aimed at informing applicants for EU funding. It serves only as an example. The actual web forms and templates are provided in the (e) Social Innovation Information System (eSINNIS) (and may contain certain differences). The applications (including annexes and supporting documents) must be prepared and submitted online via the eSINNIS.

Table of Contents

Application form A	4
1. GENERAL INFORMATION	4
2. PARTICIPANTS	6
3. WORK PACKAGES, DELIVERABLES AND TIMING	8
3.1. Work packages and activities	8
3.2. Deliverables	12
3.3. Timetable.....	13
4. THEORY OF CHANGE (TOC)	14
5. BUDGET	15
Application form B	16
AWARD CRITERIA	16
1. RELEVANCE	17
1.1 Background and general objectives	17
1.2 Needs analysis and specific objectives	17
1.3 Complementarity with other actions and innovation — European added value	18
2. QUALITY	19
2.1 Concept and methodology	19
2.2 Consortium (Steering Committee) set-up, management.....	19
2.3 Project teams, staff and experts.....	20
2.4 Project quality assurance and monitoring and evaluation strategy.....	20
2.5 Cost effectiveness and financial management.....	21
2.6 Risk management	22
2.7. Ethics and EU values	23
3. IMPACT	24

3.1 Impact and ambition	24
3.2 Communication, dissemination, and visibility.....	25
3.3 Sustainability and continuation.....	25
ANNEXES	26
BENEFICIARY DECLARATION	27
PROJECT PARTNER DECLARATION.....	30

Application form A

1. GENERAL INFORMATION

Call number	<i>Auto-fill</i>
Call title	<i>Auto-fill</i>
Type of Strand	<i>Select from a list (if applicable)</i>
Application number	<i>Auto-fill</i>
Application title	<i>Max 200 characters (with spaces). Must be understandable for non-specialists in your field. Note that for technical reasons, the characters < > " & are not accepted in the proposal title.</i>
Application acronym	<i>Enter the abbreviation of the proposal title</i>
Duration in months	<i>Auto-fill</i>
Requested amount (in €)	<i>Auto-fill</i>

SUMMARY OF THE PROJECT

Summary of the project (must be understandable for a non-specialist in this field):

- *Objectives*
- *Activities*
- *Type and number of persons benefiting from the project (target group)*
- *Type and number of outputs to be produced*
- *Expected results (outcomes).*

Will be used as the short description of the proposal in the evaluation process.

- *Do not include any confidential information.*
- *Use plain typed text, avoiding formula and other special characters. If the application is written in a language other than English, please include an English version of this abstract as the Annex of application.*

Max 2000 characters (with spaces).

Has this application (or a very similar one) been submitted in the past 2 years in response to a call for proposals under any other EU programme(s)?

Select Yes or No

Please give the application reference or contract number

[Empty text box for application reference or contract number]

2. PARTICIPANTS

List of participating organisations in project.
Please enter the data of all organisations participating in the project.

2.1 Organisational data

	Beneficiary	Partner 1	Partner 2	Partner 3
Legal name				
Short name				
Official legal form				
Legal status	<i>Select from a list</i>	<i>Select from a list</i>	<i>Select from a list</i>	<i>Select from a list</i>
Entity registration number <i>(For natural persons, the applicant should indicate the number of his/her identity card or, failing that, of his passport or equivalent)</i>				
VAT number <i>(if applicable)</i>				
VAT recoverable	<i>Select from list</i>	<i>Select from list</i>	<i>Select from list</i>	<i>Select from list</i>
<i>Address of the organisation</i>				
Street				
Town				
Postcode				
Region <i>(if applicable)</i>				
Country				
E-Mail				
Website				

2.2 Contact details

Legal representative *(who will sign the Grant Agreement; only for the Beneficiary)*

Full name and position

Phone

E-Mail

Main project contact person

Full name and position

Phone

E-Mail

Any change in the addresses, phone numbers or e-mail, must be notified in writing to the Granting authority. The Granting authority will not be held responsible in the event that it cannot contact an applicant.

3. WORK PACKAGES, DELIVERABLES AND TIMING

3.1. Work packages and activities

Work package (WP)

This section concerns a detailed description of the project activities (tasks).

Group your activities (tasks) into work packages. A work package means a major sub-division of the project. For each work package, enter an objective (expected outcome) and list the activities (tasks) and indicate deliverables that belong to it. The grouping should be logical and guided by identifiable outputs. The number of work packages should be proportionate to the scale and complexity of the project.

You should give enough detail in each work package to justify the proposed resources to be allocated and also quantified information so that progress can be monitored. Resources assigned to work packages should be in line with their objectives and deliverables.

For Lump Sum Grants, please create one work package for each lump sum component.

Work packages covering financial support to third parties (only allowed if authorized in the Call document) must describe the conditions for implementing the support (for grants: max amounts per third party; criteria for calculating the exact amounts, types of activity that qualify (closed list), persons/categories of persons to be supported and criteria and procedures for giving support; for prizes: eligibility and award criteria, amount of the prize and payment arrangements).

Please limit the number of work packages (max 10 to 15 for the entire project). (n/a for Lump Sum Grants).

Objectives

List the specific objectives to which the work package is linked.

Activities (what, how, where) and division of work (WP description)

Provide a concise overview of the work (planned activities). Be specific and give a short name for each activity.

Describe planned activities and their necessity. The description of the activity should make it clear what is planned, the duration, the number of participants (if the activity involves persons), etc. Please do not include costs in this section. Please describe them in the 'Cost Description' section.

Show who is participating in each activity (task): Beneficiary, concrete partner (organisation). The leader of the activity (task) should be listed under 'Participants'. Please note that only one participant can be assigned per activity (task) in the 'Participants' column. If activity (task) will be carried out by several participants, please specify them in the Activity Description section, i.e. in the Participants column, please select only the main participant responsible for that activity (task).

When describing the costs (section 'Cost description'), please detail the costs planned to be incurred for the implementation of the activity. The cost detail should indicate on what basis the costs have been calculated and should provide clear calculations showing how the required amount of expenditure has been incurred.

Work Package:

Start month **End month**

Duration **Total amount**
(In month)

Objectives

Enter the specific objectives to which this Work Package is linked.

Deliverables

Auto-fill










Auto-fill

Auto-fill

Activity No	Activity Name	Activity Description	Start month	End month	Participant
<i>Auto-fill</i>	<i>Enter activity name</i>	<i>Enter a description of the activity</i>	<i>Enter the month of start of activity.</i>	<i>Enter the month of end of activity.</i>	<i>Select from a list</i>
<i>Auto-fill</i>	<i>Enter activity name</i>	<i>Enter a description of the activity</i>	<i>Enter the month of start of activity.</i>	<i>Enter the month of end of activity.</i>	<i>Select from a list</i>
<i>Auto-fill</i>	<i>Enter activity name</i>	<i>Enter a description of the activity</i>	<i>Enter the month of start of activity.</i>	<i>Enter the month of end of activity.</i>	<i>Select from a list</i>

(Costs of Work Packages)

Work Package	Total cost amount	Co-Financing rate	Co-Financing amount	Indirect cost
<i>Auto-fill</i>	<i>Auto-fill</i>	<i>Auto-fill but can be edited</i>	<i>Auto-fill</i>	<i>Select Yes or No</i>
<i>Auto-fill</i>	<i>Auto-fill</i>		<i>Auto-fill</i>	<i>Select Yes or No</i>
<i>Auto-fill</i>	<i>Auto-fill</i>		<i>Auto-fill</i>	<i>Select Yes or No</i>
<i>Auto-fill</i>	<i>Auto-fill</i>		<i>Auto-fill</i>	<i>Select Yes or No</i>

	Units	Cost per unit	Total cost	Cost description	Attached file
A. Personnel costs - without volunteers	<i>Enter the number of units</i>	<i>Enter the cost per unit</i>	<i>Auto-fill</i>	<i>Enter a description of the costs</i>	
C.1a Travel	<i>Enter the number of units</i>	<i>Enter the cost per unit</i>	<i>Auto-fill</i>	<i>Enter a description of the costs</i>	
C.1b Accommodation	<i>Enter the number of units</i>	<i>Enter the cost per unit</i>	<i>Auto-fill</i>	<i>Enter a description of the costs</i>	
C.1c Subsistence	<i>Enter the number of units</i>	<i>Enter the cost per unit</i>	<i>Auto-fill</i>	<i>Enter a description of the costs</i>	
C.2 Equipment	<i>Enter the number of units</i>	<i>Enter the cost per unit</i>	<i>Auto-fill</i>	<i>Enter a description of the costs</i>	
C.3 Other goods, works and service	<i>Enter the number of units</i>	<i>Enter the cost per unit</i>	<i>Auto-fill</i>	<i>Enter a description of the costs</i>	
D.1 Financial support to third parties	<i>Enter the number of units</i>	<i>Enter the cost per unit</i>	<i>Auto-fill</i>	<i>Enter a description of the costs</i>	
Calculator amount			<i>Enter the calculated amount</i>		
Calculator amount			<i>Enter the calculated amount</i>		
TOTAL DIRECT COST AMOUNT			<i>Auto-fill</i>		
INDIRECT COST FLAT RATE %			<i>Auto-fill but can be edited</i>		
TOTAL INDIRECT COST AMOUNT			<i>Auto-fill</i>		

3.2. Deliverables

Deliverables are project outputs which are submitted to show project progress (any format). Deliverables include only those, that are specified in the Call conditions.

* Deliverable type:

R — Document, report

DEC — Websites, patent filings, videos, etc.

DATA — Data sets, microdata, etc.

DMP — Data Management Plan

OTHER

** Public — fully open

Sensitive — limited under the conditions of the Grant Agreement (Article 12)

Deliverable	Work Package	Type*	Quantity	Due Date (month number)	Description	Dissemination Level**
<i>Select the deliverables to be achieved</i>	<i>Select the Work Package(s) you will use to achieve the deliverable</i>	<i>Select from a list</i>	<i>Enter the quantity of the deliverable you will achieve</i>	<i>Auto-fill</i>	<i>Enter a description of the deliverable</i>	<i>Select from a list</i>
<i>Select the deliverables to be achieved</i>	<i>Select the Work Package(s) you will use to achieve the deliverable</i>	<i>Select from a list</i>	<i>Enter the quantity of the deliverable you will achieve</i>	<i>Auto-fill</i>	<i>Enter a description of the deliverable</i>	<i>Select from a list</i>
<i>Select the deliverables to be achieved</i>	<i>Select the Work Package(s) you will use to achieve the deliverable</i>	<i>Select from a list</i>	<i>Enter the quantity of the deliverable you will achieve</i>	<i>Auto-fill</i>	<i>Enter a description of the deliverable</i>	<i>Select from a list</i>

4. THEORY OF CHANGE (TOC)

Problem Statement *Write the problem statement (main problem you want to solve) that resulted from your problem analysis (current condition, who is affected).*

Social Innovation Goal *Explain the objective of the social innovation planned in the project.*

Planned number of target group (if applicable) *If the project foresees participants (target group), please indicate the number of them.*

Activities	Outputs/Deliverables	Short-Term Outcomes	Long-Term Outcomes (impact)
<i>Auto-fill</i>	<p><i>Tangible results (outputs indicators) you produce through your activities.</i></p> <p><u>Examples:</u></p> <ul style="list-style-type: none"> · # of targeted beneficiaries · # attendants · % of completion · % increase in learning outcomes · etc. 	<p><i>Outcomes expected of your intervention(s).</i></p> <p><u>Example changes in:</u></p> <ul style="list-style-type: none"> · Learning · Awareness · Knowledge · Attitudes · Skills · Opinions · Aspirations · Motivations 	<p><i>Outcomes you hope to observe beyond your intervention timeframe.</i></p> <p><u>Changes in:</u></p> <ul style="list-style-type: none"> · Conditions · Social contexts · Environmental characteristics

5. BUDGET

Work Package	Total amount	Total direct cost amount	Total indirect cost amount	Maximum grant amount
<i>Auto-fill</i>	<i>Auto-fill</i>	<i>Auto-fill</i>	<i>Auto-fill</i>	<i>Auto-fill</i>
<i>Auto-fill</i>	<i>Auto-fill</i>	<i>Auto-fill</i>	<i>Auto-fill</i>	<i>Auto-fill</i>
Total	<i>Auto-fill</i>	<i>Auto-fill</i>	<i>Auto-fill</i>	<i>Auto-fill</i>

Information on project revenues

Is the project expected to generate revenues?

Select from a list

Known (or expected) amount of revenues

Please indicate the amount of revenues estimated in advance or the amount of revenues expected

Indicate Work Package expected to generate revenues

Select from a list

Application form B

AWARD CRITERIA

How will your project contribute to the award criteria?

Please select at least one award criteria or mark "Not applicable".

Award criteria are applicable Award criteria are not applicable

Award criteria No	Award criteria name	Compliance with award criteria
<i>Auto-fill</i>	<i>Select from a list</i>	<i>Describe compliance with award criteria</i>
<i>Auto-fill</i>	<i>Select from a list</i>	<i>Describe compliance with award criteria</i>
<i>Auto-fill</i>	<i>Select from a list</i>	<i>Describe compliance with award criteria</i>

1. RELEVANCE

1.1 Background and general objectives

Background and general objectives

Describe the background and rationale of the project. How is the project relevant to the scope of the call? How does the project address the general objectives of the call? What is the project's contribution to the award criteria of the call? (If applicable) Which target groups will be supported/assisted by/in the project. Why have you chosen to focus on them?

1.2 Needs analysis and specific objectives

Needs analysis and specific objectives

Provide a needs assessment. A need is a gap between what is and what should/ would be helpful or useful. The needs assessment should be your starting point. Specify what needs will be addressed and how they have been identified. It should be specific and focus on the actual needs of the target group. It should include relevant, reliable data and, a robust analysis clearly demonstrating the need for the action (therefore, avoid references to generic statements and information about the problems and needs of the target group).

Briefly describe the objectives of the project and how they are based on a sound needs analysis in line with the specific objectives of the call. What issue/challenge/gap does the project aim to address? The objectives should be clear, measurable, realistic and achievable within the duration of the project. For each objective, define appropriate indicators for measuring achievement (quantitative and qualitative) (including a unit of measurement, baseline value and target value).

1.3 Complementarity with other actions and innovation — European added value

Complementarity with other actions and innovation

Explain how the project builds on the results of past activities carried out in the field and describe its innovative aspects. When describing innovation, please elaborate on the novelty of the project, how it is unique, etc., i.e. explain how your project is innovative.

Explain how the activities are complementary to other activities carried out by other organisations. Illustrate the European dimension of the activities: trans-national dimension of the project; impact/interest for a number of EU countries; possibility to use the results in other countries, potential to develop mutual trust/cross-border cooperation among EU countries, etc. If applicable, explain to what extent your project builds on previous project results in this field (state of play, relation to existing/recent developments, approaches, achievements, other EU programmes).

2. QUALITY

2.1 Concept and methodology

Concept and methodology

Outline the approach and methodology behind the project. Clearly and specifically state the problem you are trying to solve with the project and briefly describe proposed methodology to solve the problem. Explain why the proposed methodology is the most suitable for achieving the project's objectives. Explain specifically the expected change that the project will bring about.

Note: Methodology is not a list of activities but are instruments, approaches that will be used, applied, and created.

2.2 Consortium (Steering Committee) set-up, management

Consortium (Steering Committee) cooperation and division of roles (if applicable)

Describe the participants (Beneficiaries, Partners, if any) and explain how they will work together to implement the project. How will they bring together the necessary expertise? How will they complement each other?

In what way does each of the participants contribute to the project? Show that each has a valid role and adequate resources to fulfil that role.

Explain the management structures and decision-making mechanisms within Partners. Describe how decisions will be taken and how regular and effective communication will be ensured. Describe methods to ensure planning and control.

2.3 Project teams, staff and experts

Describe the project team and how they will work together to implement the project. Also provide a short presentation of the organisation (key activities, affiliations, size of the organisation, etc.). List the staff included in the project by role/function and briefly describe their tasks.

Participant	Presentation of the Participant	Name and function	Role/ tasks/ professional profile and expertise
<i>Select from a list</i>			
<i>Select from a list</i>			
<i>Select from a list</i>			

2.4 Project quality assurance and monitoring and evaluation strategy

Project quality assurance and monitoring and evaluation strategy

Describe the measures planned to ensure that the project implementation is of high quality and completed in time.

Describe the methods to ensure good quality, monitoring, planning and control.

Describe the evaluation methods and indicators (quantitative and qualitative) to monitor and verify the outreach and coverage of the activities and results (including unit of measurement, baseline and target values). The indicators proposed to measure progress should be relevant, realistic and measurable.

2.5 Cost effectiveness and financial management

Cost effectiveness and financial management

Cost effectiveness and financial management (n/a for prefixed Lump Sum Grants)

Describe the measures adopted to ensure that the proposed results and objectives will be achieved in the most cost-effective way.

Indicate the arrangements adopted for the financial management of the project and, in particular, how the financial resources will be allocated and managed.

Do NOT compare and justify the costs of each work package but summarize briefly why your budget is cost effective.

2.6 Risk management

Critical risks and risk management strategy

Describe critical risks, uncertainties or difficulties related to the implementation of your project, and your measures/strategy for addressing them. Indicate for each risk (in the description) the impact and the likelihood that the risk will materialize (high, medium, low), even after taking account the mitigating measures.

Note: Uncertainties and unexpected events occur in all organisations, even if very well-run. The risk analysis will help you to predict issues that could delay or hinder project activities. A good risk management strategy is essential for good project management. The strategy should also incorporate risk mitigation measures that redress any gender inequalities and multiple discriminatory effects in project implementation.

Risk No	Risk Description	Work package	Risk mitigation measures	Probability of risk occurrence
<i>Auto-fill</i>	<i>Describe the risk</i>	<i>Select from a list</i>	<i>Describe the proposed risk mitigation measures</i>	<i>Select from a list</i>
<i>Auto-fill</i>	<i>Describe the risk</i>	<i>Select from a list</i>	<i>Describe the proposed risk mitigation measures</i>	<i>Select from a list</i>
<i>Auto-fill</i>	<i>Describe the risk</i>	<i>Select from a list</i>	<i>Describe the proposed risk mitigation measures</i>	<i>Select from a list</i>
<i>Auto-fill</i>	<i>Describe the risk</i>	<i>Select from a list</i>	<i>Describe the proposed risk mitigation measures</i>	<i>Select from a list</i>
<i>Auto-fill</i>	<i>Describe the risk</i>	<i>Select from a list</i>	<i>Describe the proposed risk mitigation measures</i>	<i>Select from a list</i>

2.7. Ethics and EU values

Ethics and EU values

Describe ethics issues that may arise during the project implementation and the measures you intend to take to solve/avoid them. Describe how you will ensure gender and non-discrimination mainstreaming in the project cycle. This means integrating gender equality and non-discrimination considerations in the design, implementation, monitoring and evaluation of project activities. Projects activities should be pro-active and contribute to the equal empowerment of women and men, girls and boys, in all their diversity, and ensure that they achieve their full potential, enjoy the same rights and opportunities. Gender and non-discrimination mainstreaming are a key mechanism for achieving gender equality and combating multiple and intersecting discrimination. In the delivery of project activities gender mainstreaming shall be ensured by systematically monitoring access, participation, and benefits among different genders, and by incorporating remedial action that redresses any gender inequalities and discriminatory effects in implementation of planned activities. The activities shall also seek to reduce levels of discrimination suffered by particular groups (as well as those at risk of multiple discrimination) and to improve equality outcomes for individuals.

Explain how you intend to address privacy/data protection issues related to data collection, analysis and dissemination.

3. IMPACT

3.1 Impact and ambition

Impact and ambition

Define the short (outcomes), and long-term (impact) effects of the project.

Who are the target groups? How will the target groups benefit concretely from the project and what would change for them? In what way will the gap identified be reduced? How will the activities contribute to improve the situation (difference between starting point/state of play and the situation after the end of the project?) How will you measure project outcomes and impact? How will the activities contribute to the promotion and advancement of gender equality and non-discrimination mainstreaming? Does the project aim to trigger change/innovation? If so, describe them and the degree of ambition (progress beyond the status quo).

Note: Results/outcomes are immediate changes that materialise for the target groups after the end of the project (e.g. improved knowledge, increased awareness). Results/outcomes are different to deliverables. Deliverables are activities undertaken and outputs produced with the resources allocated to the project, e.g. training courses, conferences, manuals, video etc.

3.2 Communication, dissemination, and visibility

Communication, dissemination, and visibility of funding

Describe the communication and dissemination activities which are planned in order to promote the activities/results and maximise the impact (to whom, which format, how many, etc.). Clarify how you will reach the target groups, relevant stakeholders, policymakers and the general public and explain the choice of the dissemination channels.

Describe how the visibility of EU funding will be ensured.

Communication and dissemination activities should also contribute to the promotion of gender equality and non-discrimination.

Communication materials should use gender inclusive language and positive visual representations. E.g.: When developing videos or leaflets ensure that women and men, in all their diversity, are equally represented in a non-stereotypical fashion and portrayed in active empowered roles. In addition, consider using communication channels that they are accessible to general audience, in particular to persons with disabilities, or people from marginalised groups.

3.3 Sustainability and continuation

Sustainability, long-term impact, and continuation

Describe the follow-up of the project after the EU funding ends. How will the project impact be ensured and sustained?

What will need to be done? Which parts of the project should be continued or maintained? How will this be achieved? Which resources will be necessary to continue the project? How will the results be used?

Are there any possible synergies/complementarities with other (EU funded) activities that can build on the project results?

ANNEXES

No	Title of the Annex	Attached
1.		<input checked="" type="checkbox"/>
2.		<input type="checkbox"/>
3.		<input type="checkbox"/>
		<input type="checkbox"/>

BENEFICIARY DECLARATION

(To be filled out by the Beneficiary and signed by its legal representative. Scanned (or electronically signed) PDF should be uploaded in the Portal.)

I hereby confirm that:

- 1 — The information contained in this application is correct and complete.
- 2 — None of activities have started before the application was submitted (unless explicitly authorized in the Call conditions).
- 3 — I/My organisation commit to comply¹ with the **eligibility** criteria and all other conditions set out in the Call conditions — for the entire duration of the action.
- 4 — During the implementation of the project I/My organisation will make **co-financing contribution not less than 20 %** towards the eligible costs of the project that are not covered by the project funding and any other costs (including non-eligible costs) necessary for the implementation of the project. The contribution will be financed from own resources and will not be financed by other funds supported by the European Commission.
- 5 — I/My organisation:
 - are committed to participate in the action,
 - have stable and sufficient sources of funding to maintain the activities throughout the action and to provide any counterpart funding necessary,
 - have the financial and operational capacity to carry out the proposed project,
 - are NOT subject to an **administrative sanction** (i.e., exclusion or financial penalty decision)² and are not subject to any exclusion grounds under the EU Financial Regulation,
 - are NOT subject to a **conflict of interest** in connection with this application and will notify — without delay — any situation which could give rise to a conflict of interests,
 - have NOT and will NOT, neither directly nor indirectly, grant, seek, obtain or accept any advantage in connection with this application that would constitute an illegal practice or involve **corruption**,

¹ ‘Commit to comply’ means complying now and for the duration of the grant.

² See Article 136 of Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012 ([‘EU Financial Regulation’](#))

- have **not received** any **other EU grant** for this action and will give notice of any future EU grants related to this action AND of any EU operating grant(s)³ given to organisation.

6 — I/My organisation (or persons with unlimited liability for debts):

- are NOT in one of the following **exclusion situations**⁴:
 - **bankrupt**, being wound up, having the affairs administered by the courts, entered into an arrangement with creditors, suspended business activities or subject to any other similar proceedings or procedures,
 - in breach of **social security** or **tax** obligations.

7 — I/My organisation (or persons having powers of representation, decision-making or control, beneficial owners or persons who are essential for the award/implementation of the action):

- are NOT in one of the following **exclusion situations**⁵:
 - guilty of grave professional **misconduct**⁶,
 - committed fraud, corruption, links to a **criminal** organisation, money laundering, terrorism-related crimes (including terrorism financing), child labour or human trafficking,
 - shown significant deficiencies in complying with main obligations under an **EU procurement contract**, grant agreement, prize, expert contract, or similar,
 - guilty of **irregularities** within the meaning of Article 1(2) of Regulation No 2988/95,
 - created under a different jurisdiction with the intent to circumvent fiscal, social or other legal obligations in the country of origin (including creation of another entity with this purpose).

8 — I/My organisation **is not a Restricted Person**⁷ and will ensure that no Restricted Person will be involved in the project.

³ See Article 180 [EU Financial Regulation](#).

⁴ See Articles 136 and 141 [EU Financial Regulation](#).

⁵ See Articles 136 and 141 [EU Financial Regulation](#).

⁶ Professional misconduct includes: violation of ethical standards of the profession, wrongful conduct with impact on professional credibility, false declarations/misrepresentation of information, participation in a cartel or other agreement distorting competition, violation of IPR, attempting to influence decision-making processes or obtain confidential information from public authorities to gain an advantage.

⁷ Consolidated list (the “EU sanctions list”) presently available at <https://data.europa.eu/euodp/en/data/dataset/consolidated-list-of-persons-groups-and-entities-subject-to-eu-financial-sanctions>. Note that the EU Official Journal is the official source of EU law and, in case of conflict, its content prevails.

9 — I/My organisation are aware that **false declarations** may lead to rejection, suspension, termination or reduction of the grant and to administrative sanctions (i.e., financial penalties and/or exclusion from all future EU procurement contracts, grants, prizes and expert contracts).

10 — *[Applicable only for LUMP SUM Grants: For Lump Sum Grants with a detailed budget table]:*

I/My organisation understand and accept that the EU lump sum grants must be reliable proxies for the actual costs of a project and confirm that the detailed budget for the application has been established in accordance with our usual cost accounting practices and in compliance with the basic eligibility conditions for EU actual cost grants and exclude costs that are ineligible under the call conditions. Purchases and subcontracting costs must be done taking into account best value for money and must be free of conflict of interest.

11 — I/My organisation declare that the application complies with **ethical principles** and the applicable EU, international and national law on ethical principles (including the Charter of Fundamental Rights of the European Union and the European Convention on Human Rights and its Supplementary Protocols).

12 — I/My organisation acknowledge that:

- **horizontal principles** (gender and non-discrimination) will have to be respected during project implementation,
- when collecting, processing personal data of the project partner(s), project participants, have ensure compliance with the requirements of Regulation (EU) 2016/679,
- all communication will be made through the Portal.

13 — I/My organisation acknowledge and authorize the collection, use and processing of personal data for the purpose of the evaluation of the application and the subsequent management of the grant. I/my organisation acknowledge and authorize that the data may also be used for the monitoring and evaluation of the EU funding programme, the design of future programmes and communication purposes.

14 — I/My organisation have read, understood, and accepted description of the procedure for data submission via the (e) Social Innovation Information System and consent to the processing of personal data and privacy statement.

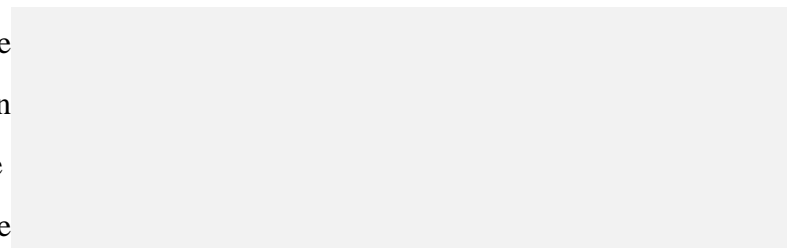
SIGNATURE

Full name

Position

Place and date

Signature



PROJECT PARTNER DECLARATION

(To be filled out by the Partner and signed by the legal representative. Scanned (or electronically signed) PDF should be uploaded by the Beneficiary in the Portal.)

I, the undersigned, representing the following entity:

full official name:

full official address:

hereby confirm that:

- 1 — I am informed about the project, my rights and responsibilities in the implementation of the project.
- 2 — I/My organisation commits to comply⁸ with the **eligibility** criteria and all other conditions set out in the Call conditions — for the entire duration of the project.
- 3 — I/My organisation:
 - is committed to participate in the project,
 - have the operational capacity to carry out the project,
 - have or will have the necessary resources needed to implement the project.
- 4 — I/My organisation:
 - is NOT subject to an **administrative sanction** (i.e., exclusion or financial penalty decision)⁹ and are not subject to any exclusion grounds under the EU Financial Regulation,
 - is NOT subject to a **conflict of interest** in connection with this project and will notify — without delay — any situation which could give rise to a conflict of interests,
 - have NOT and will NOT, neither directly nor indirectly, grant, seek, obtain or accept any advantage in connection with this project that would constitute an illegal practice or involve **corruption**,

⁸ 'Commit to comply' means complying now and for the duration of the grant.

⁹ See Article 136 of Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012 ('[EU Financial Regulation](#)').

- have **not received** any **other EU grant** for this action and will give notice of any future EU grants related to this action AND of any EU operating grant(s)¹⁰ given to organisation.

5 — I/My organisation (or persons with unlimited liability for debts):

- are NOT in one of the following **exclusion situations**¹¹:
 - **bankrupt**, being wound up, having the affairs administered by the courts, entered into an arrangement with creditors, suspended business activities or subject to any other similar proceedings or procedures
 - in breach of **social security** or **tax** obligations.

6 — I/My organisation (or persons having powers of representation, decision-making or control, beneficial owners or persons who are essential for the award/implementation of the action):

- is NOT in one of the following **exclusion situations**¹²:
 - guilty of grave professional **misconduct**¹³,
 - committed fraud, corruption, links to a **criminal** organisation, money laundering, terrorism-related crimes (including terrorism financing), child labour or human trafficking,
 - shown significant deficiencies in complying with main obligations under an **EU procurement contract**, grant agreement, prize, expert contract, or similar,
 - guilty of **irregularities** within the meaning of Article 1(2) of Regulation No 2988/95,
 - created under a different jurisdiction with the intent to circumvent fiscal, social or other legal obligations in the country of origin (including creation of another entity with this purpose).

¹⁰ See Article 180 [EU Financial Regulation](#).

¹¹ See Articles 136 and 141 [EU Financial Regulation](#).

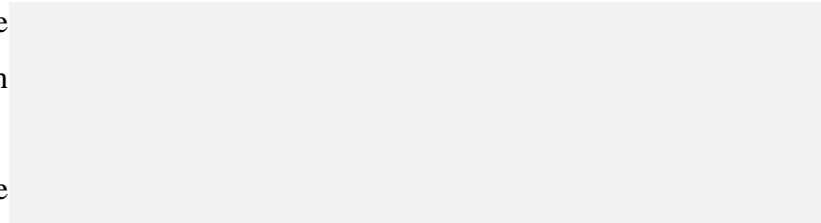
¹² See Articles 136 and 141 [EU Financial Regulation](#).

¹³ Professional misconduct includes: violation of ethical standards of the profession, wrongful conduct with impact on professional credibility, false declarations/misrepresentation of information, participation in a cartel or other agreement distorting competition, violation of IPR, attempting to influence decision-making processes or obtain confidential information from public authorities to gain an advantage.

- 7 — I/My organisation is not a Restricted Person¹⁴ and will ensure that no Restricted Person will be involved in the project.
- 8 — I/My organisation is aware that **false declarations** may lead to rejection, suspension, termination or reduction of the grant and to administrative sanctions (i.e., financial penalties and/or exclusion from all future EU procurement contracts, grants, prizes and expert contracts).
- 9 — I/My organisation acknowledge that:
- **horizontal principles** (gender and non-discrimination) will have to be respected during project implementation,
 - when collecting, processing personal data have ensure compliance with the requirements of Regulation (EU) 2016/679.
- 10 — I/My organisation acknowledge and authorize the collection, use and processing of personal data. I/My organisation acknowledge and authorize that the data may also be used for the monitoring and evaluation of the EU funding programmes, the design of future programmes and communication purposes.

SIGNATURE

Full name
Position
Place and date
Signature



¹⁴ Consolidated list (the “EU sanctions list”) presently available at <https://data.europa.eu/euodp/en/data/dataset/consolidated-list-of-persons-groups-and-entities-subject-to-eu-financial-sanctions>. Note that the EU Official Journal is the official source of EU law and, in case of conflict, its content prevails.